

Current Enrollments: Subfolder

The “Current Enrollments” menu option will display all open enrollments filtered by program. It may list more than just a single user’s clients if there are multiple Case Managers that are working under the same Program. Viewing “Current Enrollments” may be helpful in the case that there are limits on how many clients can be enrolled in a program.

This list only shows open enrollments so any client who was enrolled in the program selected that has been exited will not show up on this list.

Steps to Navigate to the “Current Enrollments” Subfolder Menu

Step 1: Navigate to the Home Workspace*.

**To learn how to navigate to the Home and Client workspaces, see Chapter 2: Navigating in ClientTrack/General Navigation/Workspaces in the “HMIS Basic User 2025 Manual”.*

Step 2: Select the “My ClientTrack” secondary sidebar* menu option. A dropdown menu will appear under the “My ClientTrack” folder.

**For terminology regarding HMIS spaces, go to Chapter 1: HMIS Client Track Basics/General Navigation/General Page Anatomy and Page Terminology in the “HMIS Basic User 2025 Manual”.*

Step 3: Select the “Current Enrollments” secondary sidebar menu option. ClientTrack will navigate to the “Current Enrollments for Programs with VI-SPDAT Score” workspace container. A dropdown menu will appear under the “Current Enrollments” subfolder.

tt

Search

Home / Current Enrollments for Programs with VI-SPDAT Score

training trainer

Community Practice Collaborative

- ESHC HMIS Programs

Current Enrollments for Programs with VI-SPDAT Score

Please address the following:

Program is required to search.

Displayed below are the open enrollments by program. Simply select a program that you have access to and view the list of all current enrollments in the program. Click the icon next to a client to open the client's record and review additional details.

Program: * -- SELECT --

13 results found.

Select Client	Client 1	Score Total	Enrollment	Enroll Date	Days Enrolled	Case Members
---------------	----------	-------------	------------	-------------	---------------	--------------

Current Enrollments