

## *User Dashboard: Folder*

The “User Dashboard” provides snapshots of specific information.

The “User Dashboard” displays:

- Bulletin Board
- Current Program Enrollments
- My Case Assignments

When selecting the “Home” workspace for the first time after logging in, ClientTrack defaults to “User Dashboard” workspace container. The entity bar will display basic user information.

### **Steps to Navigate to the “User Dashboard” Folder Menu**

**Step 1:** Navigate to the Home Workspace\*.

*\*To learn how to navigate to the Home and Client workspaces, see Chapter 2: Navigating in ClientTrack/General Navigation/Workspaces in the “HMIS Basic User 2025 Manual”.*

**Step 2:** Select the “User Dashboard” secondary sidebar\* menu option.

*\*For terminology regarding HMIS spaces, go to Chapter 1: HMIS Client Track Basics/General Navigation/General Page Anatomy and Page Terminology in the “HMIS Basic User 2025 Manual”.*

### **Bulletin Board**

The Bulletin Board is the first section below the Home Workspace entity bar. The Bulletin Board acts as a general communication tool from HMIS admins to HMIS users.

## User Dashboard

Home / Welcome training trainer

training trainer  
Community Practice Collaborative - ESHC HMIS Programs

### Welcome training trainer

**Bulletin Board**

**HMIS Office Hours**  
training trainer 5/29/2024 8:21:00 AM

Please join us the 1st Thursday of every month from 2:30-3:30 pm for office hours.

Who is it for? Anybody who has ever had a question regarding HMIS, or who wants to be proactive in learning/confirming HMIS related skills.

Do I have to have a question or concern? ...  
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**Current Program Enrollments**

ProgramName	Cases	Clients
CD98-CV CE Enhancement	5	5
CD98-CV Housing Problem Solving	12	12
CD98-CV Outreach	14	14
CoC FL-510 Coordinated Entry	40	60
CoC FL-510 Street Outreach	4	11
CO2- CV ESG HP 2021-2022	4	4
CPC Diversion	1	1
DCF - ESG - CV Navigation	2	2
ESGP - Phase 41	1	1
ESG - Emergency Rental Assistance Program	4	8

**My Case Assignments**

Displaying 1-10 of 176 results. [Next](#) [Last](#)

Client Name 11	Begin Date	End Date	Program
Alborn, Bryan	03/02/2022		CO2- CV ESG HP 2021-2022
Anderson, Douglas	11/01/2023		HUD VASH SSVP P1 RHH Referrals
Andrews, George	11/15/2021		HHRC - LINK
Austin, Jane	07/26/2021		HHRC - Coordinated Entry

Home / Welcome training trainer

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## **User Dashboard - Current Program Enrollments**

Below the Bulletin Board in the User Dashboard is Current Program Enrollments. Current Program Enrollments provides a snapshot\* of a total user's clients across programs. This User Dashboard – Current Program Enrollments is a quick view version.

*\*To access the full version of Current Program Enrollments, navigate to “My ClientTrack” under the “Current Enrollments” submenu. See Home Workspace: Menu Options, Folders, and Subfolders/Current Enrollments: Subfolder the “HMIS Basic User 2025 Manual” for more detailed information.*

**Current Program Enrollments**

ProgramName	Cases	Clients
CD90 - CV CE Enhancement	5	6
CD90 - CV Housing Problem Solving	12	12
CD90 - CV Outreach	14	14
OC FL-910 Coordinated Entry	35	54
OC FL-910 Street Outreach	4	4
OC3 - CV ESG HP 2021-2022	4	4
OPC Diversion	1	1
DCF - ESG - CV Navigation	2	2
EFSP - Phase 41	1	1
ESG - Emergency Rental Assistance Program	4	8

**My Case Assignments**

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Client Name	Begin Date	End Date	Program
Alborn, Bryan	03/02/2022		OC3 - CV ESG HP 2021-2022
Anderson, Douglas	10/01/2023		HUG VASH EDWF PT BBA Referrals

**Current Program Enrollments**

ProgramName	Cases	Clients
CD90 - CV CE Enhancement	5	6
CD90 - CV Housing Problem Solving	12	12
CD90 - CV Outreach	14	14
OC FL-910 Coordinated Entry	35	54
OC FL-910 Street Outreach	4	4
OC3 - CV ESG HP 2021-2022	4	4
OPC Diversion	1	1
DCF - ESG - CV Navigation	2	2
EFSP - Phase 41	1	1
ESG - Emergency Rental Assistance Program	4	8

User Dashboard - Current Program Enrollments

## User Dashboard – My Case Assignments

Below the Current Program Enrollments is My Case Assignments. My Case Assignments provides a snapshot\* of a total user's clients across programs. This User Dashboard - My Case Assignments is a quick view version.

*\*To access the full version of My Case Assignments, navigate to “My ClientTrack” under the “Active Cases” submenu. See Chapter 3: Home Workspace: Menu Options, Folders, and Subfolders/Active Cases: Subfolder the “HMIS Basic User 2025 Manual”.*

Search

User Dashboard

Standard Reports

My ClientTrack

HMS Reports

Home / Welcome training trainer

training trainer

Community Practice Collaborative

- ESHC HMS Programs

Welcome training trainer

Bulletin Board

HMS Office Hours

training trainer

5/29/2024 9:21:00 AM

Please join us the 1st Thursday of every month from 2:30-3:30 pm for office hours.

Who is it for? Anybody who has ever had a question regarding HMS, or who wants to be proactive in learning/confirming HMS related skills.

Do I have to have a question or concern? ...

Read More

Current Program Enrollments

Program Name	Cases	Clients
CDBG-CV CE Enhancement	5	5
CDBG-CV Housing Problem Solving	12	12
CDBG-CV Outreach	14	14
CoC FL-S10 Coordinated Entry	33	52
CoC FL-S10 Street Outreach	4	4
CD3 - CV ESG HP 2021-2022	4	4
CPC Diversion	1	1
DCF - ESG - CV Navigation	2	2
EFSP - Phase 41	1	1
ESG - Emergency Rental Assistance Program	4	6

My Case Assignments

Displaying 1-10 of 169 results.

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Client Name	Begin Date	End Date	Program
Alborn, Bryen	03/02/2022		CD3- CV ESG HP 2021-2022
Anderson, Douglas	11/01/2023		HUD VASH SSVF P1 RRH Referrals
Andrews, George	11/15/2021		MHRC - LINK
Anthony, Cole	03/29/2024		GPO 5 Star
Austin, Jane	07/26/2021		MHRC - Coordinated Entry
Balnic, Alexander	07/27/2022		PSM - HomeSafe
Balnic, Joseph	05/27/2022		CD3- CV ESG RRH 2020-2021
Banana, Hannah	06/22/2023		FL - S10 Homeless Prevention
Barnes, Taylor	04/22/2022		SCD - Aftercare - Families
Beal, Savannah	11/15/2023		MHI - Meals/Shower

User Dashboard – My Case Assignments

My Case Assignments

Menu Titles (Sortable by Asc/Desc.)

Next Page/Last Page

My Case Assignments				
Displaying 1-10 of 169 results.				
	Client Name	Begin Date	End Date	Program
⌵	Albom, Bryan	03/02/2022		COJ- CV ESG HP 2021-2022
⌵	Anderson, Douglas	11/01/2023		HUD VASH SSVF P1 RRH Referrals
⌵	Andrews, George	11/15/2021		MHRC - LINK
⌵	Anthony, Cole	03/29/2024		GPD 5 Star
⌵	Austin, Jane	07/26/2021		MHRC - Coordinated Entry
⌵	Balmir, Alexander	07/27/2022		PSM - HomeSafe
⌵	Balmir, Joseph	05/27/2022		COJ- CV ESG RRH 2020-2021
⌵	Banana, Hannah	06/22/2023		FL - 510 Homeless Prevention
⌵	Barnes, Taylor	04/22/2022		SCO - Aftercare - Families
⌵	Bear, Savannah	11/15/2023		MHI - Meals/Shower



User Dashboard – My Case Assignments